

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**January 27, 2020**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **January 27, 2020 at 3:30 P.M.**

**Location:** Howard County Courthouse  
300 S. Main St, 3<sup>rd</sup> Floor Courtroom  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

**Call to Order**

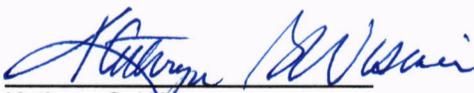
**REGULAR SESSION – 3:30 PM:**

Location: Commissioners Courtroom (3<sup>rd</sup> Floor of County Courthouse)

- **Judge Kathryn G. Wiseman**
  - Discussion / Possible Action: TAC Mandatory Cyber Security Course
  - Discussion / Possible Action: Library End of Year Report (M. Braswell – Librarian)
  - Discussion / Possible Action: Library New Programs, Events, and Resources (M. Braswell – Librarian)
  - Discussion / Possible Action: Adopt Changes to the Howard County Tax Abatement Guidelines and Criteria
  - Discussion: Adopt Changes to the Howard County Subdivision Rules and Regulations
  - Discussion / Possible Action: Pre-Approval of County Travel
- **Sheriff Stan Parker**
  - Discussion / Possible Action: Annual Racial Profiling Report
- **Sharon Adams, County Treasurer**
  - Discussion / Possible Action: Personnel Consideration
- **Jackie Olson, County Auditor**
  - Discussion / Possible Action: Consider Additional Cybersecurity Insurance Coverage
  - Discussion / Possible Action: Approve Removal of Fixed Assets
  - Discussion / Possible Action: Approve Invoices
  - Discussion / Possible Action: Approve Purchase Requests
  - Discussion / Possible Action: Approve Budget Amendments
- **Brian Klinksiek, Road Administrator**
  - Discussion / Possible Action: Purchase of 1 load (5500 gal) of Emulsion
  - Discussion / Possible Action: Purchase of 1 load (5500 gal) of MC 30
  - Discussion / Possible Action: Purchase of 2 loads (9500 gal) of DCXXX (Soil Stabilizer)
  - Discussion / Possible Action: Roadway Maintenance Updates
- **Commissioner Cline, Precinct 4**
  - Discussion / Possible Action: Pipeline Right of Way Through Airport Property
  - Discussion / Possible Action: Rental Property At Airport
- **Brent Zitterkopf, County Clerk**
  - Presentation: Completion of Continuing Education for 2019
- Discussion of Law Enforcement Radio System and take any necessary action
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

Attest:



  
Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

BY DEPUTY   
COUNTY CLERK HOWARD COUNTY  
2020 JAN 24 AM 10:27

**FILED**  
Filed

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced

BE IT REMEMBERED that on the 27th day of January, A.D. 2020 the Commissioner Court of Howard County met in Regular session at 3:30 PM. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **KATHRYN WISEMAN**, County Judge was out sick.

The meeting was called to order @ 3:32 PM by Commissioner Jimmie Long in the absence of Judge Wiseman.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve and allow County Employees to take time for the TAC Mandatory Cyber Security Training as presented by Commissioner Jimmie Long in the absence of Judge Kathryn Wiseman. Every employee that uses any part of the County computer system is required to complete this online training. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Mavour Braswell, Head Librarian gave the End of Year Report for 2019, noting that the library had a total of 65737 visitors during the year, including those checking out books, using the computer and attendance to many of the 156 different programs offered by the Library. In addition, Ms. Braswell discussed the different programs that the Library has to offer, encouraging everyone to come by the Howard County Library to see what is happening. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adopt changes to the Howard County Tax Abatement Guidelines and Criteria as presented by Commissioner Jimmie Long in the absence of Judge Kathryn Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to adopt changes to the Howard County Subdivision Rules and Regulations as presented by Commissioner Jimmie Long in the absence of Judge Kathryn Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline for Robert Williams to travel to Crisis Intervention Training @ approximately \$400 as presented by Stan Parker, Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Profile Statistics and Analysis for the Year 2019 (Racial Profiling Report) as

presented by Stan Parker, Sheriff. There were no reported incidents of racial profiling. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the purchase of \$1,000,000 Cybersecurity Insurance coverage from USI @ \$7021 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the removal of fixed assets no longer on the inventory. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve paying the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Purchase Requests as presented by Jackie Olson, County Auditor. They are as follows: Elections office for Ink & Printer cartridges @ \$1027; Jail for uniform jackets @ \$1000; Jail for generator maintenance & inspection @ \$2850; and County Clerk for 7 employee chairs @ \$1260. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the purchase of a 4 ton split system from Hester's Mechanical @ \$6404.90 for the JP2 in Coahoma as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia for the purchase of 10 LED replacement lamps for the Library from Crossroads Electric @ \$1450 as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to replace 30 lights fixtures with LED lighting at the Library from Crossroads Electric @ \$7750 as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to table any action on Emergency lights and supplies at the Library as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the purchase of carpet tiles and installation in the County Clerk's office from LVR Commercial Flooring @ \$5624. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried

A motion was made by Commissioner Long and seconded by Commissioner Cline to purchase and installation of tile in the Annex Building hallway from LVR Commercial Flooring @ \$8398 as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia approve the purchase, installation and warranty of 4 mini-split units for the District Court from JL's Heating & Air Conditioning @ \$17025 as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to table action on repairs to the South Side steps of the Courthouse as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the purchase of 5500 gallon of Emulsion @ \$14280, 5500 gallons of MC 30 @ \$15620 and 9500 gallons of DCXXX (soil stabilizer) @ \$27790 as presented by Brian Klinsiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Roadway updates on this date.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve a Pipeline Right of Way through Airport property @ \$300 per rod as presented by Commissioner Cline. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to table action on Rental Property rates at the Airport until further information about legal aspects

can be obtained. A vote was taken and the members of the Court unanimously voted "AYES".  
Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Completion of Continuing Education for 2019 for the County Clerk as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to adjourn @ 4:45 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for January 27, 2020.



---

Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas